

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION**  
**Minutes of the August 12, 2020 Meeting**  
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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, August 12, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Mark Kimbrough  
Vice Chairperson Greg Stedfield  
Member Lori Bagwell  
Member Brad Bonkowski  
Member Bob Hastings (via WebEx)  
Ex-Officio Member Sondra Rosenberg (via WebEx)

**STAFF:** Lucia Maloney, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Todd Reese, Deputy District Attorney  
Chris Martinovich, Transportation/Traffic Engineer  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1. ROLL CALL AND DETERMINATION OF A QUORUM**

(4:31:03) – Chairperson Kimbrough called the meeting to order at 4:31 p.m. Roll was called, and a quorum was present. Members Erb and Macquarie were absent.

**2. AGENDA MANAGEMENT NOTICE**

(4:31:36) – Ms. Maloney noted that there were no changes to the agenda.

**3. DISCLOSURES**

(4:31:40) – There were no disclosures from the members.

**4. PUBLIC COMMENT**

(4:31:50) – Chairperson Kimbrough read into the record the *Notice to the Public*, incorporated into the agenda, outlining the temporary public comment guidelines established during the Governor's COVID 19 Emergency Directive. He also entertained public comments; however, none were forthcoming.

**5. APPROVAL OF MINUTES**

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**5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE JULY 8, 2020 DRAFT MINUTES.**

(4:32:57) – Chairperson Kimbrough introduced the item and entertained corrections, comments, or a motion.

**(4:33:01) – Member Bonkowski moved to approve the minutes of the CAMPO July 8, 2020 meeting as presented. The motion was seconded by Member Bagwell and carried 5-0-0.**

**6. PUBLIC MEETING ITEM(S):**

**6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 19300159, CARSON AREA TRANSPORTATION SYSTEM MANAGEMENT PLAN (CATSMP), WITH KIMLEY-HORN AND ASSOCIATES FOR A NOT TO EXCEED AMOUNT OF \$573,960, THROUGH DECEMBER 31, 2021, TO BE FUNDED FROM AN AGREEMENT WITH THE NEVADA DEPARTMENT OF TRANSPORTATION (NDOT).**

(4:33:23) – Chairperson Kimbrough introduced the item. Mr. Martinovich gave background and presented the agenda materials incorporated into the record. He also responded to clarifying questions. Member Bonkowski noted a correction to the contract and received confirmation that the Staff Report amount of \$573,960 was the correct amount. In response to Member Bonkowski’s comments regarding non-compliant ADA ramps, Mr. Martinovich noted that “once a ramp is out of compliance, we identify why we’ve identified it’s out of compliance and then we’ll know we’ll need to do something at that point.” He also informed Member Bonkowski that “Wrong Way Driving Devices” hadn’t been fully installed; however, Kimley-Horn had been working with the Nevada Department of Transportation (NDOT) on that program separately. Mr. Martinovich offered to look into the reason for not having them installed and return with an answer. Ex-Officio Member Rosenberg explained that she did not have specific detail on the CAMPO region, However, “Wrong Way Driving Devices” had presented challenges in the reporting and false identification arena, adding that they were still in the process of finalizing quality control and receiving approvals from the Federal Highway Administration.

(4:43:18) – Member Bagwell inquired about an identification system put into place to track the progress of bringing ADA ramps into compliance. Ms. Maloney clarified that Staff “were striving to get to” the number of barriers to ADA compliance, adding that Kimley-Horn would provide data in a format available to input into the City’s geographic information system (GIS) system. Mr. Martinovich informed Chairperson Kimbrough that Kimley-Horn had contracted the University of Nevada [Reno] to incorporate “the same type of [Signal Optimization Study] program,” presented at an earlier CAMPO meeting. He also clarified that an example of the “optional tasks” could be incorporated into the GIS system certain NV Energy lights for which they billed the City for power. Chairperson Kimbrough entertained a motion.

**(4:49:29) – Member Bonkowski moved to approve Contract No. 19300159 with a correction to Paragraph Five, Compensation, correcting the not-to-exceed amount to \$573,960.00. The motion was seconded by Member Bagwell and carried 5-0-0. Motion carried 5-0-0.**

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**6-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING, AND AUTHORIZATION FOR THE CAMPO CHAIR TO SIGN, THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION AND CARSON CITY REGIONAL TRANSPORTATION COMMISSION JOINT TITLE VI PLAN AND CAMPO’S REQUIRED ASSURANCES.**

(4:50:09) – Chairperson Kimbrough introduced the item. Mr. Goering presented the Staff Report and agenda report titled *Title VI Plan for Carson City Regional Transportation Commission (RTC) & Carson Area Metropolitan Planning Organization (CAMPO)*. Chairperson Kimbrough entertained comments and when none were forthcoming, a motion.

**(4:53:36) – Member Bagwell moved to authorize the Chair to sign the Title VI Plan and CAMPO’s required assurances as presented. The motion was seconded by Member Bonkowski and carried 5-0-0.**

**6-C FOR DISCUSSION ONLY – PRESENTATION AND DISCUSSION ON ONGOING PUBLIC OUTREACH AND DEVELOPMENT OF CAMPO’S 2050 REGIONAL TRANSPORTATION PLAN (RTP).**

(4:54:02) – Chairperson Kimbrough introduced the item. Mr. Goering updated the Board on the CAMPO 30-year regional transportation plan completed work to date and reviewed the upcoming milestones, all of which are incorporated into the record. Ex-Officio Member Rosenberg thanked Staff for their “extensive work” and believed that the asset management and operational plans would be beneficial to future discussions.

**7. BOARD COMMENTS: FOR INFORMATION ONLY**

(4:57:24) – Chairperson Kimbrough entertained member comments. Ex-Officio Member Rosenberg announced the approval of the NDOT 2021 Annual Program and the acceptance of the 2021-2024 Statewide Transportation Improvement Program at the August 10, 2020 Board meeting.

**8. THE NEXT MEETING IS TENTATIVELY SCHEDULED – 4:30 P.M., WEDNESDAY, SEPTEMBER 9, 2020, AT THE SIERRA ROOM – CARSON CITY COMMUNITY CENTER, 851 EAST WILLIAM STREET.**

(4:58:36) – Chairperson Kimbrough read the agenda item into the record.

**9. PUBLIC COMMENT**

(4:58:41) – Chairperson Kimbrough entertained public comments; however, none were forthcoming.

**10. ADJOURNMENT: FOR POSSIBLE ACTION**

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**(4:58:56) – Chairperson Kimbrough adjourned the meeting at 4:58 p.m.**

The Minutes of the August 12, 2020 Carson Area Metropolitan Planning Organization meeting are so approved this 9<sup>th</sup> day of September 2020.